

Privacy Policy

The Learning Exchange does not collect personally-identifying information about a user except for information that is voluntarily provided to us so that we can serve the user's needs and for legitimate registration purposes. For example, when the user completes an online registration, we need to retain certain personally-identifying information on the Site in order to respond to the registration. A user's personally-identifying information (voluntarily submitted in connection with an online registration) will be treated confidentially and will not be shared with third parties.

Refund Policy

CANCELLATION POLICY – If you cannot attend a course as planned, you must notify our office at least 72 hours (3 days) prior to the first class. You will receive a LEX credit voucher for a future class minus your non-refundable registration fee and also minus a \$7 drop fee. If you cancel 71-24 hours (2 days) before the day of the class, you will receive a LEX credit voucher for 50% of the class minus your non-refundable registration fee and a \$7 drop fee. If cancelling less than 24 hours before the class or after the class has started you are not entitled to a credit voucher or transfer of any kind. Credit vouchers are good for 12 months from date of issue.

Security Policy

Your payment and personal information is always safe. Our Secure Sockets Layer (SSL) software is the industry standard and among the best software available today for secure commerce transactions. It encrypts all of your personal information, including credit card number, name, and address, so that it cannot be read over the internet.

Customer Service

For questions, please contact us at:

The Learning Exchange

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