

The South Brunswick Parks & Recreation Counselor in Training (C.I.T.) Program

- Age eligible:** South Brunswick Residents, age 14+.
- For:** Participants who enjoy working with young children in a camp environment.
- Program Goal:** Successful program graduates will obtain leadership skills, activity planning skills and experience in working with school-aged children.
- Fee:** There is no registration fee for this training program. There may be some costs associated with C.I.T. activities; which are optional. This is not a paid position.

Description:

This is a counselor training and mentoring program led by the Summer Camp staff, including the Camp Director. Input from senior counselors and specialists are also taken into consideration. South Brunswick Parks and Recreation Dept. and camp staff will provide the volunteer counselor in training with opportunities for personal growth, leadership training and volunteer work experience. Qualified personnel will provide supervision, monitoring and evaluation and review of volunteers.

This is a (minimum), 2-year summer volunteer experience. Each summer, those C.I.T.'s who successfully complete their volunteer experience will receive a certificate of Community Service Hours. Participants accepted into the program are part of the Camp staff team. They will attend staff training, orientation and meetings prior to camp where their input is welcome. Each C.I.T. will rotate through various camp duties and throughout the summer will acquire increasing leadership and counselor experience.

Each C.I.T. is assigned to a group with a Junior and Senior Counselor who also were C.I.T.'s at one time. Periodic observation, evaluations and feedback are all part of the process to assist the C.I.T. with their personal growth and improvement and development of leadership skills.

Summer 2019 Camp Dates: July 1 – August 9 **Interviews will take place the weekend of April 27-28. Please make sure you will be available that weekend for your interview.**

***It is a requirement that all CIT's are available to work the 6 weeks of camp. Please schedule your family vacations before or after camp.**

Camp Willow: A camp for children with special needs is from August 12-16. For those who are interested in working with children with disabilities.

Applications:

First Year/ new applicants: Complete an application and submit it by the due date listed. After your application is reviewed, you may be contacted for an interview. Interview dates are to be determined.

Second Year CIT applicants: CIT's may re-apply to be a second year CIT. (Those CIT's who received high recommendations and minimal absences during their first summer.) You may still be required to come in for an interview.

After the completion of the CIT second year program, CIT's with an excellent final evaluation **may** be recommended to become Junior Counselors, if there are staff openings available. Because we receive more applications than we have space for, we may not be able to accept all who apply.

E-Mail: We will be contacting applicants by email. Please have applicant's email address and parent's email address that is checked regularly. Please also include applicant's cell phone number and parent's cell number.

Registering: Those accepted will have to register on Community Pass and complete some paperwork. Please note: South Brunswick Parks and Recreation Dept. reserves the right to dismiss a Counselor in Training from the program in the event the CIT does not adhere to the rules, regulations and policies set forth by the Department, Township and his/her supervisors and/or if he or she exhibits behavior undesirable in a counselor. We also reserve the right to, after staff review, recommend to not bring a CIT back for a second season or to do so in a probationary period.

**SOUTH BRUNSWICK PARKS AND RECREATION DEPARTMENT
COUNSELOR IN TRAINING INTERNSHIP APPLICATION**

Application Deadline: Friday, March 15, 2019

Date of Application _____ Date Received: _____

Dates: Summer Camps start July 1 – August 9, No camp on 7/4

Monday thru Friday from approximately 8:30am to 4:00pm

Attach another sheet if additional space is needed. Attach a resume if you have one.

First Name: _____ **Last Name** _____

Check 1: () **New Applicant** (1st year CIT) () **2nd year Applicant** () **3rd year Applicant**

Home Address: _____ Town: _____ Zip: _____

Date of Birth: _____ Age _____ **must be 14 years old by June 1, 2019**

Present Grade: _____ **School attending:** () SBHS Other (list): _____

Your Cell Phone: _____ Parent's Cell #: _____

Your E-mail: _____@_____.____ Parent's email: _____@_____.____

AVAILABILITY:

Summer: Date you can start: _____ Last day you can volunteer: _____

Summer dates I am unavailable: _____

Please keep in mind this is a 6 week commitment. Vacations should be scheduled before or after camp.

FIRST AID BACKGROUND

YOUR T-SHIRT SIZE (CHECK)

- | | | |
|---|--------------------------|-----------|
| 1. Have you ever taken a First Aid course? [] No [] Yes | __SMALL | __MEDIUM |
| If Yes, Year completed _____ Where? _____ | __LARGE | __X LARGE |
| 2. Have you ever taken a CPR course? [] No [] Yes | __XX LARGE (ADULT SIZES) | |
| 3. If Yes, Year completed _____ Where? _____ | | |

PLEASE LET US KNOW A LITTLE ABOUT YOU:

1. I would like to become a volunteer Counselor in Training this summer because _____

2. Have you ever attended summer camp? () No () Yes ____ Day camp ____ Sleep Away

3. Have you previously attended Summer Parks Camp as a camper? () No () Yes, # of summers _____

4. Previous related experience working with children (paid or voluntary): _____

5. List any special training or education or credentials _____

6. List any personal interests, talents, hobbies, unique or special skills that would be a positive contribution to our camp program: _____

YOUR AREAS OF INTEREST/ STUDY AND EXPERIENCE

- Arts and Crafts (specify) _____
- Music _____
- Singing _____
- Athletics Team sports: _____
- Outdoor Education _____
- Nature/Environmental Science Studies _____
- Playground and group games _____
- Story telling _____
- Dance, Type: _____
- Gymnastics & tumbling _____
- Theater Arts: Dramatics _____
- Cheerleading _____
- Special Events & Activities _____
- Special Needs Population _____
- Cooking _____
- Photography/video _____
- Making flyers, posters, etc. _____
- Computer _____
- Planning activities _____
- Leading groups in activities _____
- Teaching/coaching: _____
- Other: _____

Comments on any of the above or not listed: _____

REFERENCES (other than relatives) Please list up to two personal character references:

- Name: _____ Address: _____ Phone: _____
Number of years known: _____ Relationship (teacher, friend, pastor, etc.): _____
- Name: _____ Address: _____ Phone: _____
Number of years known: _____ Relationship (teacher, friend, pastor, etc.): _____
- Have you volunteered with S.B. Twp. before? () No () Yes
if yes, what did you do? _____ When? _____
Name of volunteer coordinator /supervisor: _____

Applications may be:

- Brought in person to the Recreation office in the Community Center, 8:45 am - 4:15 pm, Monday - Friday.
- Mailed to: Recreation Dept. CIT Applications. PO Box 190 Monmouth Junction, NJ 08852

Applications are due by 4:00 pm on Friday, March 15, 2019. There will be no exceptions.

Signature of CIT applicant: _____ **Date:** _____

STAFF USE ONLY:
